



Public Safety Building
615 North Main Street
Belvidere, IL 61008



David Ernest, Sheriff

Shane Woody, Chief of Police

Under the FREEDOM OF INFORMATION ACT, certain information may not be released. This includes, but is not limited to, information regarding juvenile offenders, pending investigations, information that would impede investigations and information that violates the right of personal privacy.

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**VOLUNTARY FREEDOM OF INFORMATION ACT REQUEST
FOR RECORDS TO BE USED FOR A COMMERCIAL PURPOSE**

Date of request: _____
Requester's Name: _____
Person Represented: _____
Address: _____
Phone: _____ E-mail: _____

PLEASE DESCRIBE IN DETAIL THE SPECIFIC RECORDS REQUESTED

Requester's Signature

DELIVERY METHOD (check 1) **E-Mail** ___ **Fax** ___ **US Mail** ___ **Pick-up** ___

The Boone County Sheriff's Office/Belvidere Police Department will respond to this request within twenty-one (21) business days.

(Do not write below this line – for office use only)

Date Received: _____	Date Response Due: _____
___ Approved ___ Approved with Redactions ___ Denied ___ No records found	
Number of Copies _____	Fee: _____
Date: _____	Signature of Employee Responding _____
Received by: _____	Date: _____