

Adopted by the Boone County Board on September 18, 2019

Boone County, IL

PUBLIC COMMENT RULES AND PROCEDURES

Each regular business meeting of the County Board includes a Public Comment period in which any citizen may make a statement to the County Board.

The Boone County Board is a deliberative and policy-making body, and follows a planned agenda at each meeting. The Board does not debate the subject of public comments during the meeting nor take immediate action on such comments, but rather may take any comments under review in making decisions and establishing policies. As a deliberative body, the Board does not act immediately on requests made of the Board.

- Requests to address the County Board shall be submitted in writing prior to the meeting. Speaker slips shall be made available at each meeting, in the County Administration Office, and on the County's website. A speaker must complete a speaker slip prior to the start of the meeting.
- Comments shall be limited to three minutes per person.
- Comments shall be directed to the County Board and not to individual members.
- Comments shall be presented in a professional demeanor and not in a threatening, profane, vulgar, or abusive manner.
- Any materials to be distributed to County Board members shall be submitted to the County Administration Office prior to the meeting (preferably at least 24 hours in advance).
- Board members shall refrain from answering questions or entering into dialogue during the public comment section of the meeting. At his or her discretion, the County Board Chair may respond to appropriate questions.
- In the interest of allowing all viewpoints to be heard the County Board Chair may ask speakers expressing similar viewpoints to elect one person from the group to speak on their behalf.