

**BOONE COUNTY BOARD OF HEALTH
SPECIAL MEETING MINUTES
SEPTEMBER 23, 2010
12:00 NOON
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Hess, Allen Sisson, Jim Cox, George Sprecher Kathy Taylor, Paul Larson, Jack Spotz

Staff Present: Bill Hatfield, Lisa Gonzalez, Debbie Jeanmaire

Guests Present: Ken Terrinoni , Bob Walberg (arrived 12:35)

Vice President, Jim Cox called the meeting to order at 12:08 p.m.

A roll call was taken to confirm that a quorum of the board was present.

A motion to approve the agenda was made by George Sprecher and seconded by Jack Spotz. Motion carried.

Vice President, Jim Cox thanked County Administrator, Ken Terrinoni, for participating in this Special Board of Health meeting.

Lisa began the discussion by explaining the time line of meetings and perceived county budget objectives for the Boone county Health Fund side of the budget. She explained that it was understood that there was to be a probable 12.5% reduction in each County department's budget proposal. She then stated that the Search Committee had met on September 14, 2010 and was informed by Paul Larson that the County had changed previous budget parameters which would call for a return to the 2008 revenue plus or minus the Soil and Water supplement amount.

Discussion ensued regarding the indication that the County may decide to take over support of Boone County Soil and Water Conservation District (BCSWCD) instead of being supplemented through the Health Department. According to Ken Terrinoni, there are 2 scenarios possible for the County Board Finance Committee: (1) Reduce levy by approximately \$144,000 which was intended to be used for acquisition of the land upon which the county administration building was to be constructed. The money was not used for that land acquisition (2) Remove the \$66,000 BCSWCD support money and return the support to the county or leave it as is with all current intergovernmental agreements continuing through 2011.

Allen Sisson stated that continuing the \$66,000 BCSWCD through the health department is a good use of tax payer dollars due to the health code requirements and the resulting close working relationship between the two agencies. He would like to see this kept in the Health Fund budget. Allen then asked if the real need is actually the \$144,000 that the Health Dept needs to work on reducing in the budget. It was stated that this meeting is only informational and that not a vote was not intended at this time. Paul Larson stated that even though the Health Dept did respond with the original 12.5% reduction, other Departments could not reduce their budgets by that percentage so the County had to change the way it is looking for reductions. Ken said it has not been determined yet how the County will do this. Jim Cox voiced concern that if Health Department does get the levy reduced by \$144,000, can the County Board come back and ask for additional reductions? Paul Larson stated that the reductions would be spread to all departments. Ken Terrinoni stated that the County has to find \$500,000 and if it is found then there would no longer be a need to require additional cuts.

Important Dates: The Board of Health needs to have a preliminary budget which reflects the \$144,000.00 revenue and expenditures reduction in Ken's hands by October 6th, 2010. Drop dead date for the County Budget to be printed is October 18, 2010. All departmental budgets must be approved by that date. November 17, 2010 is when County Board meets to vote on the Budget.

Dr. Hess clarified that the "actual" revenue of \$393,000.00 should be used to then remove \$144,000 leaving \$249,000. Dr. Hess asked if the monies had been spent. Bill Hatfield and Lisa Gonzalez answered that all of the money is accounted for with some having been spent, some is earmarked to be spent and some is in reserve. Dr. Hess said we must look for ways to help with budget...mentioned ventilation needs etc...

Allen Sisson stated that an audit trail is necessary. He would like to see what the Grant funds perspectives are and whether we have continued to observe the long standing policy of cutting grant fund expenses as grant funding is reduced and not supplement those fund reductions from the health fund. Dr. Hess stated that if we do not get grant money, it cannot come from Health funds. Lisa explained that there have been time studies done and sometimes a person working under Health Fund monies is funded partially with Grant Funding due to the circumstances needed under the Grant Fund.

Allen Sisson stated that we are really thrown back to `08 budget number...It was felt that it is where we should have been anyway. Lisa made note that the real amount to cut is \$143,000 not \$144,000.

Ken Terrinoni confirmed that the Health Fund Levee for 2011 would be \$250,000.00. Comparing the previous 2011 Health Fund Budget previously prepared for the County versus the new Tax Levee Amount, Allen Sisson and Jack Spatz both felt that a \$110,000.00 reduction would be needed in a revised budget to meet the County's requested level. Ken Terrinoni confirmed the \$110,000.00 number would be sufficient to meet the levels requested.

Ken Terrinoni left at 12:50 for another meeting.

Kathy Taylor asked if we were pursuing other grants. Lisa said we are always looking. Bill and Lisa told her that we are looking at a Bed Bug Grant at the present time.

Jim Cox asked if we need a Finance Committee Meeting prior to the October 4, 2010 Board of Health meeting? Yes, other members agreed that we did.

Bob Walberg left the meeting at 12:55 p.m.

After discussion, it was decided to have a Board of Health Finance Committee Meeting on Monday, September 27, 2010 at 1:30 p.m. which will meet the 48 hour media notice deadline.

A motion to adjourn was made by Jim Cox and seconded by Jack Spatz at 1:00 p.m.

Submitted through Allen Sisson,
Debbie Jeanmaire