

BOONE COUNTY BOARD OF HEALTH
May 2, 2016
Approved Minutes
Boone County Department of Public Health

Members Present: Barbara Thrun, Marshall Newhouse, Dr. Brechon, Jeff Marrs, Liz Fiorenza, Meredith Williams, and Sherry Branson

Excused and not in Attendance: Dr. Hess, Jim Cox, Dr. O'Malley, and Dr. Lendman

Guests Present: Greg Kelm from the VFW, Bill Pysson, Cathy Ward, Scott Fowler, Deanne Kitchen a nursing student from OSF, and Bob Walberg

Staff Present: Cindy Frank, Amanda Mehl, Bill Hatfield, Jada Walton, Ellen Genrich, and Sandy Romanek

Marshall Newhouse called the meeting to order at 12:07 p.m.

A motion was made by Dr. Brechon and seconded by Barbara Thrun to approve the agenda for May 2, 2016. Motion carried.

Approval of Minutes:

A motion was made by Sherry Branson and seconded by Liz Fiorenza to approve the minutes from April 4, 2016. Motion carried.

Public Comment: there was 1 Public comment request:

Cathy Ward – asked what decision had been made concerning the reimbursement request by the VFW for food permit fees, and also asked if the Health Department was going to address any potential health and safety concerns related to the Great Lakes Basin railroad line.

Administrator's Report –Cindy reviewed items covered in the Administrator's Review for the month of April, 2016.

- 5 year plan – there were no changes
- Cindy reminded the board members, that if their term is ending and they are interested in reapplying to serve on the board of health, they need to submit a request to Bob Walberg.
- BOH members address/phone numbers in County Year Book – there was a discussion concerning the Boone County Year Book, which is compiled by Mary Steurer. Since information is not required, it was determined that each member should choose what information they want posted in the year book. The county is hoping to have the Boone County Year Book finalized the end of this week.

BOH Committee Reports:

Finance Committee – A meeting will be scheduled for June, 2016.

Departmental Reports:

- **Personal Health** – Amanda reviewed the information in the monthly packet. There was also discussion related to Elizabethkingia case in Illinois, and botulism. Amanda also updated the board about the partnership with Rosecrance, how we will be U.S.D.A. piloting agency for a U.S.D.A. food program, and that we just started a pregnancy testing service this week.

- **Environmental Health** – Bill reviewed the information contained in the monthly packet. There were discussions on Zika/Chikungunya/Dengue and lead. Bill also reviewed the information on page 11, which included estimated costs for lead paint inspections and risk assessments. This pricing would only be used for optional services to be rendered if anyone wanted this done, and would not be related to the existing lead grants. This would be done by existing trained staff, and is based on our actual cost, not to make a profit.

A motion was made by Sherry Branson, and seconded by Jeff Marrs, to approve the pricing structure as shown on page 11 of the packet. Motion carried.

- **Finance Report** – Sandy reviewed the finance report contained in the monthly packet.

Approval of Claims: A motion was made by Jeff Marrs and seconded by Barb Thrun to approve the claims for April, 2016. Motion carried.

Unfinished Business:

Discussion on Not-for-Profits VFW request for reimbursement. – Bill reviewed the request from the VFW concerning food permit fees paid by the VFW. He also went over the history of food permit fees and the exemption for not-for-profit facilities. He then reviewed an email from Michelle Courier concerning not-for-profits and also the statute of limitations on this. Based on that information, Bill recommended to the board, that the VFW be reimbursed for the fees collected for FY2015 (\$375.00) and FY2016 (\$450.00), for a total \$825.00. There was a lengthy discussion on this, and Marshall requested a copy of the e-mail from Michelle Courier. Cindy distributed a copy of the e-mail. Marshall then summarized the discussion topics and the options that had been suggested.

A motion was made by Sherry Branson and seconded by Meredith Williams that the health department approve the reimbursement of the VFW for a total of \$412.50. This would represent a 50/50 split on the \$825.00, the total of 2 years food permit fee payments. The split recognizes that both the health department and the VFW were equally culpable in this. It was also recognized that Greg Kelm would need to bring this offer to the VFW board for approval. Marshall asked for a show of hands on the motion. The vote was four in favor, and three opposed. Those opposed were Marshall Newhouse, Dr. Brechon, and Barb Thrun. Motion carried.

This will carry over into next month, when the results of the VFW board meeting are known.

New Business: None

Discussion on not-for-profits code revisions – this will be carried over to next month.

Executive Session: None

A motion to adjourn was made by Barb Thrun and seconded by Liz Fiorenza. Motion carried. Meeting was adjourned at 1:27 p.m.

Submitted through Liz Fiorenza
Sandy Romanek