

BOONE COUNTY BOARD OF HEALTH MEETING

December 3, 2018 ♦ 12:00 p.m.

Location: Boone County Health Department ♦ 1204 Logan Avenue ◦ Belvidere ◦ IL 61008

AGENDA

1. **CALL TO ORDER:** This December 3, 2018 Board of Health Meeting is called to order at _____
(TIME)
2. **APPROVAL OF AGENDA:** (motion needed) – December 3, 2018
3. **APPROVAL OF MINUTES:** (motion needed – only those who attended the following meeting can make or second motion)
 - A. October 29, 2018 – pg # 1-3
 - B. October 29, 2018 (closed session) – pg # 4
4. **PUBLIC COMMENT:** (Comment form to be completed – 2 minutes allowed)
5. **REPORTS:**
 - A. Department Report – pg # 5-10
 - a. Recognition for Sherry Branson
 - b. New County Board Liaison
 - c. Public Charge Draft Letter – pg # 11-13
 - d. Hometown Christmas
 - B. BOH Committee Reports
 - a. Finance
 - C. Financial Report
 - a. Statement of Revenues & Expenditures – pg # 14
 - b. Health Fund Balance Sheet – pg # 15
 - i. Approval of Financial Report (motion needed)
6. **NOTIFICATION OF CLAIMS:** Claims paid during the previous month – pg #16-22
7. **APPROVAL OF CLAIMS (IF APPLICABLE):** (motion needed) – None
8. **UNFINISHED BUSINESS:** *(For Action and/or Discussion)*
 - A. Vacation Policy (motion needed) – pg # 23-25
 - B. Sick & Personal Leave Policy (motion needed) – pg # 26-29
 - C. Draft of Addendum to Groundwater Contamination Risk letter – pg # 30
 - D. IPLAN & County Comprehensive Plan Update
 - E. FY 2019 Budget Update
 - F. Update on Status of Roof (motion needed)
9. **NEW BUSINESS:** *(For Action and/or Discussion)*
 - A. Draft of FY 2019 Administrator Goals (motion needed) – pg # 31
 - B. Approval of Funding for FY 2018 for Grant Writing for Boone Co. Behavioral Taskforce (motion needed) – pg # 32-37
10. **EXECUTIVE SESSION:** (motion needed)
11. **RESUME OPEN SESSION:** (motion needed)
 - A. Actions Resulting from Executive Session
12. **ADJOURNMENT:** (motion needed)

Public Notice: Interpreter is not available for this meeting. Board of Health members, please call Chris at 547-8540 or e-mail at info@boonehealth.org if you will be unable to attend this meeting.

Next regularly scheduled meeting: February 4, 2019 at 12:00 p.m.