

**BOONE COUNTY BOARD OF HEALTH  
FINANCE COMMITTEE MEETING MINUTES  
SEPTEMBER 27, 2010  
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

**Members Present:** Dr. Hess, Allen Sisson, Jim Cox, and Jack Spotz.

**Staff Present:** Bill Hatfield, Lisa Gonzalez, and Sandy Romanek.

**Guests Present:** None

Dr. Hess called the meeting to order at 1:35 p.m.

A motion to approve the agenda was made by Allen Sisson and seconded by Jim Cox. Motion carried.

Bill Hatfield and Lisa Gonzalez presented the revised budget for FY 2011 to the Finance Committee. They also presented a narrative of alternative reductions and their impact on the Health Department. A preliminary budget reduction of \$32,190,000 was presented and accepted by the Finance Committee. It was confirmed that Ken Terrinoni stipulated that the Health Tax (Referendum) for FY 2011 would be \$250,000 (\$184,000 referendum plus \$66,000 Soil & Water). The revised budget with these changes will be submitted to the full Board of Health at the October 4<sup>th</sup> meeting. The Finance Committee will then present the approved budget to the County on October 6<sup>th</sup>.

Different options for budget reductions were discussed, but it was determined that at this time, the finance committee will recommend to the Board of Health that the reserve funds be utilized for FY2011 budget overruns. This deficit is anticipated to be approximately \$78,000.00. Other Health Departments have confirmed that a 3 month reserve is the minimum that should be maintained. Other options may need to be reviewed dependent on the situation. Those options could include reduced salaries, reduced hours or eliminating one or 2 positions. The Administrator position is required to be filled in order to be in compliance with Illinois statutes. Therefore, several options were provided which included maintaining the current administrator structure, filling the position internally or hiring an external candidate. The financial and departmental impact of each option was summarized.

It was also determined that Lisa and Bill would draft a memo to staff communicating the projected budget cuts for FY2011, and ask for voluntary time-off without pay. Dr. Hess requested that this memo be presented to the full Board of Health for review, and that the memo be from the Board of Health prior to being posted for the staff.

A motion to adjourn was made by Jim Cox and seconded by Allen Sisson. Motion carried. Meeting was adjourned at 2:40 p.m.

Submitted through Allen Sisson.  
Sandy Romanek