

BOONE COUNTY BOARD OF HEALTH
January 3, 2017
Approved Minutes
Boone County Department of Public Health

Members Present: Jim Cox, Dr. O'Malley, Barbara Thrun, Liz Fiorenza, Marshall Newhouse, Dr. Corcoran, and Sherry Branson

Excused and not in Attendance: Dr. Lendman and Jeff Marrs

Not Excused and not in Attendance: Meredith Williams and Dr. Pumilia

Guests Present: Mindy Erickson, Swedish American Hospital Mother Baby Unit Operational Supervisor, Jamira Brown and Marleigh Byrd

Staff Present: Amanda Mehl, Pat Dashney, Francine Alcantara, Lynden Schuyler, Ellen Genrich, and Sandy Romanek

Jim Cox called the meeting to order at 12:02 p.m.

A motion was made by Marshall Newhouse and seconded by Barb Thrun to approve the agenda for January 3, 2017. Motion carried

Approval of Minutes:

A motion was made by Sherry Branson and seconded by Dr. O'Malley to approve the minutes from November 28, 2016. Motion carried.

Public Comment: None

Administrator's Report: Amanda asked if there were any questions pertaining to the Administrator's report. There were questions related to the Eden Fruit Processing Facility, and Amanda stated that that would be covered under the PHS report.

- 5 year plan – there are no updates
- Board of Health Partnership/Survey Results- Lynden Schuyler (Sky) thanked the board members for their participation in the survey last month, and shared the survey results. A copy of the letter is contained on page 5 of the packet.
- Orientation Manual for Illinois Board of Health Members – the board thanked Amanda for the information contained in the packet.
- Current pending grant applications – Amanda reviewed with the board the grant applications that have been submitted. They are listed in the administrator's report.

Marshall asked if there were any future community meetings scheduled. Amanda and the board discussed this and agreed that any future meetings would be scheduled if a specific need was identified.

BOH Committee Reports:

Finance Committee – None

Departmental Reports:

- **Personal Health** – the information is contained in the packet. Amanda discussed the article in the Rockford Register Star that covered the partnership between Swedish American Hospital and the Boone County Health Department's WIC Peer Counselor Program. Amanda then introduced Mindy from Swedish American Hospital, Francine Alcantara the Maternal Child Health Programs Coordinator from the BCHD, and Jamira Brown and her infant, Marleigh Byrd. Jamira was interviewed in the Rockford Register Star article. Francine answered a few questions concerning this program. Amanda presented Jamira with a certificate and thanked her for the positive comments made in the interview, and all the time spent on promoting this program.
- **Environmental Health** – Pat updated the board members on the meeting that was held on December 7th concerning Eden Processing, Inc. The health department has condemned the building, and the State's Attorney is looking into the matter of the clean-up, and who will be responsible for the cost of that clean-up. As of now, we can't take possession of the building, which won't take effect until 2018. The county has been adamant that they will not be responsible for the clean-up cost. The village of Poplar Grove was to be responsible for boarding-up the building. Some inquiries will be made to see if there are any special grants available to help pay for any of the clean-up.

- **Finance Report** – Jim Cox reviewed the finance report contained in the monthly packet for November, 2016. Marshall asked how the 2015 outstanding accounts receivables compared to the 2016. Sandy stated she would have that information at the next meeting. Jim also wanted to make sure that the entire staff of the health department understood that the board appreciates all their help in managing the finances of the department.

A motion was made by Marshall Newhouse and seconded by Liz Fiorenza to approve the financial report for November, 2016. Motion carried.

Approval of Claims: A motion was made by Dr. O'Malley and seconded by Marshall Newhouse to approve the claims for December, 2016. Motion carried.

Unfinished Business: None

New Business: IRS Mileage- Amanda presented the new mileage rate for 2017 announced by the IRS. A motion was made by Dr. Corcoran and seconded by Dr. O'Malley to change the mileage rate from .54 to .535 as of January 1, 2017. Motion carried.

Sherry Branson asked for a few minutes to update the board on a situation at Garden Prairie Organics, located in Garden Prairie. The consensus was that since the Illinois EPA was involved and since the Nuisance ordinance is only county code that seems to have any relevance, this will need to be addressed by the IEPA. Amanda and Pat will be reviewing the file to see if there is any action that can be taken by the health department.

Executive Session: None

A motion to adjourn was made by Marshall Newhouse and seconded by Liz Fiorenza. Motion carried. Meeting was adjourned at 1:26 p.m.

Submitted through Jeff Marrs
Sandy Romanek