

RESIDENTIAL PERMIT CHECKLIST

Revised November 29, 2005

As the applicant, you are responsible to meet all of the requirements listed below.

1. Footings (size)_____ (size)_____
2. Drain Tile (out)_____
3. Foundation Walls (Width) (8")_____ (10")_____
4. Floor Joists (16"o.c.)_____ (24"o.c.)_____ (size)_____
5. Floor Trusses or (TJI)(19.2)_____ (16"o.c.)_____ (24"o.c.)_____ (size)_____
6. Studs (16"o.c.)_____ (24"o.c.)_____ (size)_____
7. Ceiling Joist (16"o.c.)_____ (24"o.c.)_____ (size)_____
8. Trusses (16"o.c.)_____ (24"o.c.)_____ (size)_____
9. Roof Rafters (16"o.c.)_____ (24"o.c.)_____ (size)_____
10. Stairs: a. Headroom: 6'8" min. _____
11. b. Maximum Riser Height: 7 ¾"; Minimum Tread Depth: 10" _____
12. Exterior Walls (frame)_____ (brick)_____
13. Guard Rails (height 3'0"min)_____
14. Spindles (Spacing) MAX 4" CLEARANCE _____
15. Handrails (34"-38")_____
16. Attic Access (22"x30" scuttle hole)_____
17. Crawl Space Access (18"x24")_____
18. Crawl Space Ventilation (how provided)_____
19. Smoke Detectors (one in each bedroom)_____ (one on each floor)_____
20. Bathroom Exhaust Fans (direct vent to outside)_____
21. Egress Windows (44" max sill height, 5sq. ft. min. 1st fl., and basement; 2nd fl. 5.7 sq. ft. min) (all bedrooms and basements with habitable space) _____
22. All holes on top & bottom plates must be draft stopped; for rough-in inspection. _____
23. Stair Nosing (1 ¼"max) (3/4 " min.) _____
24. Sump Pump _____
25. Egress Door (at least 1 per house) _____
26. Number of Bathrooms (completed). _____
(Rough-in Baths) _____
27. Number of heating & air conditioning units _____
28. Required insulation R-values: R-38 ceilings, R-15 wall cavity _____
29. Tempered Glass in bathrooms with tub or shower 60" or less from floor. _____
30. Tempered Glass within 24" of a door _____
31. Service size _____
32. Is electrical contractor licensed? Yes_____ or No_____
33. Is the homeowner doing his or her own wiring? Yes_____ or No_____
34. Central Air Yes_____ or No_____
35. Water Softener (R.I. or installation) Yes_____ or No_____
36. Garbage Disposal Yes_____ or No_____
37. Dishwasher Yes_____ or No_____
38. Is basement finished Yes_____ or No_____
39. Central alarm or security system Yes_____ or No_____
40. Is the plumbing contractor licensed? Yes_____ or No_____
41. Moisture barrier-behind all brick veneer _____
42. Vapor barrier between slab and base course _____
43. Hurricane clips on all rafters and trusses _____
44. Before permit is issued for county a rural access must be obtained. _____
45. Impact Fees Paid Yes_____ or No_____
46. Must have a port a potty on job site. _____
47. Deck Yes_____ or No_____
48. Address visible from road _____

Additional Comments: _____

Building Inspector

Date

Contractor or Owner